World Biographical Information System (WBIS) Online

Navigation Guide

www.saur.de/wbis-online
Table of Contents

Overview of WBIS Online ................................................................. 3
  Content ......................................................................................... 3
  Further development ................................................................. 8
  Homepage ................................................................................... 9
  Preferences ................................................................................ 9
  Access to the Biographical Archives Online ............................. 10
  Search options ........................................................................... 10

Basic Search .................................................................................. 11
  Search example ........................................................................... 11

Biographical Search ................................................................. 16
  Index ......................................................................................... 19
  Occupation Classification ....................................................... 21
  Search example ........................................................................ 22

Bibliographic Search .............................................................. 24
  Search example ........................................................................ 25

Microfiche Search ........................................................................ 28
  Search example ........................................................................ 28

Wildcards .................................................................................... 30

Previous Searches ....................................................................... 30

Marked Documents ................................................................. 31

E-mail documents ........................................................................ 31

Print documents ........................................................................... 31

Download documents .............................................................. 32

SaveURL / Save results ............................................................ 33

Contact for questions ................................................................ 33
Content of WBIS Online

The World Biographical Information System (WBIS Online) is the most comprehensive biographical database available. It is based on the digitization of K.G. Saur's microfiche editions of Biographical Archives. Each Biographical Archive covers a different language and cultural area. For the individual archives the original texts of biographical articles from various reference works were taken and facsimile reproductions made. In WBIS Online these articles are presented as exact copies of the original articles. WBIS Online offers worldwide biographical information on persons covered in reference sources published from the 16th century to the present.

From alchemists to zoologists: the strength of the Biographical Archives lies in the variety of the biographies covered. Men and women from all centuries, all areas of society and professions are included, from science, politics, culture and business. Besides painters, lawyers, physicians and sailors, it also encompasses journalists, clerics, aristocrats and writers, to mention but a few. It thus portrays the population as they were in real life, with all their achievements and attainments, along with their curiosities and peculiarities.

With the World Biographical Index (WBI) as the entry point to the product, WBIS Online provides,

- brief biographical details on over 5.49 million people
- biographies - data and biographical articles - on 5.1 million people
- 7.2 million original biographical articles, published from 1559 to the end of the 20th century
- biographical articles of people who lived and were influential in the following countries and regions of the earth: Africa, Australia, Austria, Belgium, China, Czech Republic, Denmark, Estonia, Finland, France, Germany, Great Britain, Greece, Hungary, Ireland, Iceland, Italy, Japan, Latin America, Latvia, Lithuania, Luxembourg, The Netherlands, New Zealand, North America, Norway, Oceania, Poland, Portugal, Russia, Slovak Republic, Sweden, Switzerland, the Soviet Union, Spain and Turkey.

Each Biographical Archive covers a different language and cultural area. For the individual archives, the original texts of each biographical article from various reference works were taken, and facsimile reproductions were arranged alphabetically according to the person's name. In WBIS Online these articles are presented as exact copies of the original articles. The sources used for the Biographical Archives are very varied. They encompass works from many different genres

- Biographical lexicons
- History books
- Encyclopedias
- Who's who
- Almanacs etc.

The considerable scope of the biographical information results from the combination of sources with a variety of different emphases: from local to national and international, from special lexicons to general encyclopedias.
WBIS Online currently gives access to 47 Biographical Archives in digitized format:

- **African Biographical Archive Online (AfBA) Online**
  88,000 persons and 117,000 articles
  published from 1807 to 1993

- **American Biographical Archive (ABA I) Online**
  305,000 persons and 470,000 articles
  published from 1702 to 1956

- **American Biographical Archive. Series II (ABA II) Online**
  208,000 persons and 248,000 articles
  published from 1888 to 1974

- **American Biographical Archive. Supplement to Series I and II (ABA S) Online**
  30,000 persons and 31,000 articles
  published from 1845 to 1975

- **American Biographical Archive to 2001 (ABA III) Online**
  186,000 persons and 195,000 articles
  published until 1998

- **Australasian Biographical Archive (ANZO-BA) Online**
  90,000 persons and 134,000 articles
  published from 1866 to 1987

- **Australasian Biographical Archive Supplement (ANZOBA-S) Online**
  8,500 persons and 8,500 articles
  published from 1882 to 1972

- **Baltic Biographical Archive (BaBA) Online**
  107,000 persons and 154,000 articles
  published from 1772 to 1995

- **Biographical Archive of the Classical World (BAA) Online**
  51,000 persons and 71,000 articles
  published from 1820 to 1989

- **Biographical Archive of the Benelux Countries (BAB I) Online**
  64,000 persons and 141,000 articles
  published from 1581 to 1938

- **Biographical Archive of the Benelux-Countries. Series II (BAB II) Online**
  75,000 persons and 90,000 articles
  published from 1920 to 1998

- **Biographical Archive of the Soviet Union 1917-1991 (BASU) Online**
  101,000 persons and 162,000 articles
  published from 1925 to 1999

- **British Biographical Archive (BBA I) Online**
  168,000 persons and 310,000 articles
  published from 1601 to 1929
- **British Biographical Archive. Series II (BBA II) Online**
  190,000 persons and 241,000 articles
  published from 1601 to 1978

- **Canadian Biographical Archive (CaBA) Online**
  90,000 persons and 116,000 articles
  published from 1884 to 1997

- **Chinese Biographical Archive (CBA) Online**
  70,000 persons and 110,000 articles
  published from 1898 to 1994

- **Czech and Slovakian Biographical Archive (CSBA) Online**
  117,000 persons and 244,000 articles
  published from 1559 to 1992

- **French Biographical Archive (ABF I) Online**
  143,000 persons and 232,000 articles
  published from 1647 to 1919

- **French Biographical Archive. Series II (ABF II) Online**
  174,000 persons and 132,000 articles
  published from 1841 to 1990

- **French Biographical Archive. Series II Supplement (ABF IIS) Online**
  27,000 persons and 30,000 articles
  published from 1946 to 1969

- **French Biographical Archive to1999 (ABF III) Online**
  105,000 persons and 101,000 articles
  published from 1970 to 1999

- **German Biographical Archive (DBA I) Online**
  210,000 persons and 336,000 articles
  published from 1707 to 1913

- **German Biographical Archive. A Sequel up to the Mid-Twentieth Century (DBA II) Online**
  297,000 persons and 471,000 articles
  published from 1844 to 1988

- **German Biographical Archive 1960-1999 (DBA III) Online**
  179,000 persons and 274,000 articles
  published from 1913 to 1999

- **Greek Biographical Archive (GBA) Online**
  73,000 persons and 61,000 articles
  published from 1677 to 1996

- **Hungarian Biographical Archive (UBA) Online**
  138,000 persons and 251,000 articles
  published from 1559 to 1995
- **Indian Biographical Archive (India, Pakistan, Bangladesh, Sri Lanka) (IBA) Online**
  152,000 persons and 186,000 articles
  published from 1815 to 1995

- **Italian Biographical Archive (ABI I) Online**
  137,000 persons and 210,000 articles
  published from 1646 to 1934

- **Italian Biographical Archive. Series II (ABI II) Online**
  130,000 persons and 192,000 articles
  published from 1845 to 1987

- **Italian Biographical Archive. Series II. Supplement (ABI IIS) Online**
  16,000 persons and 18,000 articles
  published from 1905 to 1979

- **Italian Biographical Archive to 1996 (ABI III) Online**
  111,000 persons and 130,000 articles
  published from 1950 to 1996

- **Italian Biographical Archive to 2001 (ABI IV) Online**
  99,000 persons and 107,000 articles
  published until 2001

- **Japanese Biographical Archive (JaBA) Online**
  86,000 persons and 127,000 articles
  published from 1646 to 1998

- **Jewish Biographical Archive (JBA) Online**
  52,000 persons and 96,000 articles
  published from 1781 to 1958

- **Jewish Biographical Archive I Supplement (JBA IS) Online**
  12,000 persons and 13,000 articles
  published from 1839 to 1973

- **Jewish Biographical Archive. New Series (JBA II) Online**
  90,000 persons and 135,000 articles
  published from 1946 to 2001

- **Polish Biographical Archive (PAB I) Online**
  85,000 persons and 159,000 articles
  published from 1655 to 1951

- **Polish Biographical Archive I Supplement (PAB IS) Online**
  4,700 persons and 4,800 articles
  published from 1805 to 1939

- **Polish Biographical Archive. Series II (PAB II ) Online**
  85,000 persons and 118,000 articles
  published from 1946 to 1998
- **Polish Biographical Archive. Series II Supplement (PAB IIS) Online**
  20,000 persons and 21,000 articles
  published from 1950 to 2004

- **Russian Biographical Archive (RBA) Online**
  85,000 persons and 120,000 articles
  published from 1827 to 1995

- **Russian Biographical Archive Supplement (RBA S) Online**
  14,000 persons and 16,000 articles
  published from 1845 to 2002

- **Scandinavian Biographical Archive (SBA I) Online**
  154,000 persons and 210,000 articles
  published from 1621 to 1986

- **Spanish, Portuguese and Latin-American Biographical Archive (ABEPI I) Online**
  121,000 persons and 161,000 articles
  published from 1602 to 1924

- **Spanish, Portuguese and Latin-American Biographical Archive. Series II (ABEPI II) Online**
  168,000 persons and 205,000 articles
  published from 1724 to 1963

- **Spanish, Portuguese and Latin-American Biographical Archive 1960-1995 (ABEPI III) Online**
  89,000 persons and 108,000 articles
  published from 1961

- **Turkish Biographical Archive (TBA) Online**
  89,000 persons and 127,000 articles
  published from 1836 to 2001

Each Biographical Archive contains:
- People which were born or lived in the country, language area or cultural area which is covered by the Biographical Archive
- Foreigners who had their permanent residence in this country, language area or cultural area
- Foreigners who were closely connected to this country, language area or cultural area.
Further development

Until the year 2009, *WBIS Online* will grow by approx. 1 million entries every year from 7 to 9 Biographical Archives. Step by step the database will contain biographical articles from people from all over the world and more language and cultural areas. There will be more reference sources included which will take the biographical information into current times.

Upon completion WBIS Online will give access to 58 Biographical Archives and supplements, and will then provide approx. 9 million biographical articles on over 5 million people. At that stage, over 10,000 reference works will be available in digitized format: sources, written since the 16th Century in 40 different languages, and comprising over 17,000 volumes.

Upon completion WBIS Online will be the largest and most comprehensive biographical database, offering information on over 5 million people, men and women from all classes and professions, from all countries and regions of the earth, from the 4th millennium BC to the present.
Preferences

The link Preferences in the functionality bar allows you to set preferred options for your search session. The selected preferences will be available to you throughout your session unless you return to the preference page and change them again.

Number of results per page
You can limit the number of results which are shown on the results list after a biographical or bibliographic search. The default is 10 results per page. Enter the required number up to a maximum of 100 results per page into the entry box.

Language of the search interface
You can select in which interface language you want to use the World Biographical Information System Online. The following languages are available:
- Deutsch (German)
- English
- Español (Spanish)
- Français (French)
- Italiano (Italian)
- Română (Romanian)
Access to the Biographical Archives Online

Access to the digitized biographical articles in WBIS Online is subscription based. On the home-page you will find a link through which you can find out, which Biographical Archives your library / institution has subscribed to. Therefore you can find out to which biographical fulltexts you will have access to.

Search options

**Basic Search** – The basic search allows a quick name search by entering the name or parts of a name into the entry field. The name search can be limited to one or more Biographical Archives.

**Biographical Search** – With this search it is possible to find biographies by entering individual characteristics into the search form, such as name, years, occupation, occupation classification, Biographical Archive, source etc.

**Bibliographic Search** – The bibliographic search allows you to search for the reference works used to compile the Biographical Archives. You can search all fields in the bibliography such as author, title, publisher, publishing place, publication year etc.

**Microfiche Search** – With the Microfiche Search you can search for specific digitized biographical articles when you already know in which Biographical Archive and on which microfiche this article was originally published. This search option was set up for all users who are familiar with the Biographical Archives on microfiche and who already know which articles they are looking for.
Basic Search

The Basic Search is available on the homepage of the World Biographical Information System Online. It allows you to search for names or parts of names by entering these into the available search field. If more than one term is entered, the terms are automatically combined with AND.

**Example:** The entry Washington George searches for all entries containing the terms Washington AND George, eg "Abbott, George Washington", "Read, George Washington", "Washington, George" etc.

By using quotation marks you can carry out a phrase search. This means that the result has to correspond exactly to the phrase entered into the search field.

**Example:** Searching for the phrase "Washington George" finds biographical entries on "Washington, George", "Washington, George Corbin" etc, but not entries on "Abbott, George Washington", "Read, George Washington" etc.

Preset is the search through all Biographical Archives. You can limit your search to one or more Biographical Archives by clicking on the respective Archive name in the selection box. If you want to select more than one Biographical Archive for your search, please hold the Ctrl key while making your selection.

**Example for a Basic Search on Marie Curie:**
Results list for the search:

Biographies on Marie Curie can be found in five Biographical Archives (see above). The explanation is as follows:
A person will be included in a Biographical Archive when this person has lived in the country or cultural area covered by this Biographical Archive. Additionally a Biographical Archive will include foreigners, when they had their permanent residence in this country / cultural area or if they had a special association to this country / cultural area. According to this, Marie Curie receives an entry in the Polish Biographical Archive, because she was Polish, and in the French Biographical Archive because she was married to a Frenchman and lived in France. She also received entries in the German and Russian Biographical Archives as well as the Jewish Biographical Archive as she had a certain influence in these countries and on the Jewish culture. The different Biographical Archives evaluate different biographical reference works which usually originate in the different countries and language areas. All biographies together will create a comprehensive and historical picture on a person.

If a digitized biographical article to the corresponding biographical entry is available and your institution holds a subscription to the respective archive, a book icon will appear next to the archive name in your results list. It is possible to view the digitized biographical articles from the biographical entry page.

To view the full biographical entry, select the name of the person you want to view in the results list. The full biographical entry on that individual can include the following information:
Name, Other Names, Gender, Year of Birth, Year of Death, Year Cited, Occupation, Occupation Classification, Country, Archive, Fiche Location, Short Title(s) of Source(s), Short Title, Source Citation, Saur Document Number.
Index entry for Marie Curie from the French Biographical Archive:

You can navigate through the pages of biographical records with the next and previous arrows at the top and bottom of the screen. You may also jump to a specific entry by entering the entry number from the results list into the box between the two arrows and selecting the "GO" button.

A link "View Digitized Article(s) from Archive" is displayed at the top of the biographical entry page when one or more digitized articles are available and your institution holds a subscription to the Biographical Archive from which these articles originate. The first image from a digitized article will display once you select this link.
If you do not see the link “View Digitized Article(s) from Archive” to access the digitized biographical articles, or if you do not see all digitized biographical articles which are mentioned in a biographical entry, this could have the following reasons:

- Your institution does not hold a subscription to the respective Biographical Archive of this record. To check the availability of biographical archives to your institution click on the link to your subscription details on the Basic Search (Homepage) of WBIS Online and compare if you have rights to access this information.

- The respective biographical archive is not yet available online. Please see the main Help-Page of the database for currently available Biographical Archives in WBIS Online.

As an explanation:
The field “Archive” in a biographical entry shows, in which Biographical Archive a digitized biographical article was published. Biographical Archives can be published in several parts. These parts are marked by roman numbers, eg "Deutsches Biographisches Archiv I", "Deutsches Biographisches Archiv II" and "Deutsches Biographisches Archiv III". The information in which part of a Biographical Archive a biographical article was published is given in the field "Fiche location" of the biographical entry. After the information on the part in roman numbers you will find information on fiche number and page (frame) number, eg. I 1,40-93; II 1,34; III 1,4-8

The actual number of images which are available on this person is displayed at the top and bottom of the image. You can navigate through the digitized microfiche images by using the next and previous arrows. You may also jump to a specific image by entering the image number into the text box between the two arrows and selecting the "GO" button.

The navigation bar can look as follows:

```
[Prev] [3/101] [Next] 50% [Original] [Prev] [Next]
```

In the field „scale“ you can select in which size an image is displayed on the screen.

Additionally you have the possibility to view and save biographical articles in PDF format. Please note the chapter in this navigation guide called “Download Documents”.
The page showing the biographical article contains below the facsimile image short information about the person and the location of the article in the corresponding microfiche edition:

<table>
<thead>
<tr>
<th>Name:</th>
<th>Curie, Marie</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year of birth:</td>
<td>1867</td>
</tr>
<tr>
<td>Year of death:</td>
<td>1934</td>
</tr>
<tr>
<td>Occupation:</td>
<td>physicienne; professeur de physique; prix Nobel de physique</td>
</tr>
<tr>
<td>Archive:</td>
<td>Archives Biographiques Françaises (ABF)</td>
</tr>
<tr>
<td>Part:</td>
<td>2</td>
</tr>
<tr>
<td>Microfiche number:</td>
<td>0183</td>
</tr>
<tr>
<td>Frame number:</td>
<td>178</td>
</tr>
</tbody>
</table>
Biographical Search

The Biographical Search allows you to search for individuals by using specific personal characteristics. You can search for individuals based on one or more of the following characteristics:

**Name:** Can be a part of a name or the exact name. If multiple terms are entered they are automatically combined with AND.
   
   **Example:** The entry **Washington George** searches for all entries containing the terms **Washington AND George**, eg "Abbott, George Washington", "Read, George Washington", "Washington, George" etc.

   By using quotation marks you can carry out a phrase search. This means that the result has to correspond exactly to the phrase entered into the search field.
   
   **Example:** Searching for the phrase **"Washington, George"** in the search field Name finds all biographical entries on "Washington, George", "Washington, George Corbin" etc, but not entries on "Abbott, George Washington", "Read, George Washington" etc.

**Gender:** Search for Male, Female, Family, Group (eg the ethnic group of the Zulus) and cross-references.

**Year All:** In this search field the content of the fields Year of Birth, Year of Death, and Year Cited can be searched together.

**Year of Birth:** The Year of Birth is given in the way it appears in the content of the original source(s). In the document view it can be seen that more than one year of birth can be available for a person.

**Year of Death:** The Year of Death is given in the way it appears in the content of the original source(s). In the document view it can be seen that more than one year of death can be available for a person.

**Year Cited:** The field Year Cited is used to allocate a time period to a biographical entry. The Year Cited is usually given in a biographical entry when the original sources document a person’s life in a time period instead of specific dates for year of birth or year of death. In other cases the Year Cited often specifies the live span of a person when the original sources only reveal the birth year or death year but not both.

**Temporal descriptions in the sources and their conversion to years:**
- 17th century = 1601
- Beginning of the 17th century = 1601
- Mid 17th century = 1651
- End of the 17th century = 1699
- 3rd century BC = -299
- Mid 3rd century BC = -249
- End of the 3rd century BC = -201
- For periods over 40 years the year in the middle was also indexed: For the period 1830-1880 not only 1830 and 1888, but also 1855. For the period 11th - 14th century not only 1001, and 1301, but also 1251.

**Occupation:** Occupation or social status as given in the sourced reference works. The occupation is given in the language that was defined for the respective Biographical Archive. Usually this is the language in which the original name of the Biographical Archive is given (eg Archive Biographique Françaises = French, American Biographical Archive = English, Archivo Biográfico de España, Portugal e Iberoamérica = Spanish and Portuguese, Russisches Biographisches Archiv = German).
**Occupation classification:** Standardized occupation information on all biographical entries.

**Country:** Country names provide access to the geographic regions where persons lived, worked, were born or on which they had a certain influence. This search field is only available for the following five Archives:
- African Biographical Archive (AfBA)
- Archivo Biográfico de España, Portugal e Iberoamérica (ABEPI)
- Australasian Biographical Archive (ANZO-BA)
- Scandinavian Biographical Archive (SBA)
- South-East Asian Biographical Archive (SEABA)

**Archive:** Search field to limit your search to one or more Biographical Archives. You can search either for the full name or the abbreviation of the archive name, e.g. ABA for American Biographical Archive or DBA for Deutsches Biographisches Archiv.

**Source:** Short titles of source works used to compile a biographical entry. Note that short titles that consist of several words must be enclosed in quotation marks.

**Saur Document Number:** Identification number from the World Biographical Index (WBI), e.g. I001-255-3.

**Previous Searches:** By means of an individual identifier of each performed search (BIO1, BIO2, etc) it is possible to reuse searches. Previous searches from the biographical search can be combined with this search field. Please note that you have to enter the search identifier in capital letters. To combine several previous searches you have to enter the identifiers in separate entry fields and use the operators at the front of the row to combine the fields.
To begin searching, select the *Biographical Search* link from any of the pages. Select a search criterion and enter a search term into the corresponding entry box. You can also enter search terms in different search fields to combine different search terms.

**Combination of search terms**
The logical operators AND, OR, NOT are available to combine search terms. When multiple search terms are entered into the same search field, these are automatically combined with AND.


If you want to use a different operator, please keep in mind that the operator has to be entered in capital letters and in English, or it will be considered part of the search criteria.

To combine search terms in different search fields, select AND, OR, NOT from the drop down menus in front of the search fields. Preset is the operator AND.

**Phrase searching**
By using quotation marks you can carry out a phrase search. This means that the result has to correspond exactly to the phrase entered into the search field.

Example: Searching for the phrase "*Washington, George*" in the search field Name finds all biographical entries on "Washington, George", "Washington, George Corbin" etc, but not entries on "Abbott, George Washington", "Read, George Washington" etc.

**Index**
If you are uncertain if a search term is available in the database and how it is spelled, you may select the Index link available for most search fields. Selecting this function allows you to view the index of a certain search category. You may choose one or more terms from the index list and paste them into the search form.

**Searching for dates and date ranges**
When searching for dates, you may enter a specific date in the search fields Year (all), Year of Birth, Year of Death or Year Cited. Dates which are before Christ (BC) may be entered with a preceding minus sign.

Example: For the year 33 before Christ you search by entering -33.

Date ranges can be searched by combining the two dates from the range with a colon.

Example: Entering 1550:1650 in the search field Year All will search for persons who were born, died or were cited during the period of 1550 and 1650.

Date ranges can also be searched by using the characters < (less than), > (greater than), <= (less or equal than), >= (greater or equal than).

Example: To find persons born after 1800, enter >1800 in the search field Year of Birth. To find persons born in the year 1800 or after, enter >=1800 in the search field Year of Birth.

**Please note:** Within the search fields for dates it is not possible to use the Boolean search operators. To perform a combined search of different dates with the operators AND, OR, NOT, please use different entry fields of the search form, select the respective search category and connect the lines with the search operator from the scroll box at the beginning of a line.

Example: To perform a search for the *Year of Birth 1801 or 1802* enter the following in the search form:

- Year of Birth = 1801
- OR
- Year of Birth = 1802
Select “Search” and you will receive a results list. From the results list you can view the biographical entries. Access to digitized biographical articles is available through a link in the biographical entry.

Index

The World Biographical Information System Online allows you to search and browse through index lists before performing a biographical or bibliographic search to verify if a search term is available in the database. The search terms can be easily pasted into the search form from the index. Next to the entry boxes of the search field you will find an Index link. Selecting one of the index links will retrieve the index list that corresponds to that specific search category.

For searching through an index list you enter the search term into the entry field and click Search. The database will return all entries from this index list, which contain the search term.

In contrast to this is the Go To-Function, by which you can access a specific part of the index list. Enter your search term into the entry box. After clicking on Go To you will be shown the part of the index list which starts with your search term or to the term which is closest to your search term if this term is not available. You can also enter the first few letters of a word to get to the appropriate page in the index. The Go To-Function will not find all relevant entries to the entered term, but will find all phrases that start with the entered term.

Use the arrows shown at the top to browse through the different pages of the index list.

The selection of an index term is carried out by checking the box on the left side of the term. The index term is then added to the list of selected entries on the right hand side of the screen. When you have finished the selection of entries you can paste them into the search form by clicking Submit Selections. If you have selected more than one term, the operator OR will automatically be used to combine the terms.

Clicking the red cross in front of a selected index entry deletes this entry from your list of selected entries. You may delete the whole list of selected entries by clicking the link Clear selections.
Example for the selection of search terms in the Name Index:

<table>
<thead>
<tr>
<th>Select</th>
<th>#</th>
<th>Term</th>
<th>Hits</th>
<th>Remove</th>
<th>Selected entries</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>Cummins Humboldt H</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>Humboldt</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Humboldt Alejandro de Baron de Humboldt</td>
<td>1</td>
<td></td>
<td>Humboldt Alejandro de Baron de Humboldt</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>Humboldt Alexander Freiherr von</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>Humboldt Alexander Georg von</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>Humboldt Alexander von</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>Humboldt Alexandre baron de</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>Humboldt Friedrich Heinrich Alexander Freiherr von</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>Humboldt Friedrich Heinrich Alexander von</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td></td>
<td>Humboldt Gabriel von</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td></td>
<td>Humboldt Hans Paul von</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
<td>Humboldt Indiana tribe of</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td></td>
<td>Humboldt Karl Wilhelm Freiherr von</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td></td>
<td>Humboldt Karl Wilhelm von</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td></td>
<td>Humboldt Karoline von</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td></td>
<td>Humboldt Konrad von</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td></td>
<td>Humboldt Wilhelm Freiherr von</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td></td>
<td>Humboldt Wilhelm Von</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td></td>
<td>Humboldt de Javaanse</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td></td>
<td>Humboldt von Familie</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>21</td>
<td></td>
<td>Humboldt-Dachsroden Hans Freiherr von</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Occupation Classification**

The *World Biographical Information System Online* allows you browse an occupation classification to aid you in your biographical search. Each individual occupation term within a biographical entry is allocated to the corresponding occupation classification term and code. This ensures that the linguistically and historically wide range of occupations can be searched by standardized occupation terms.

The occupation classification is independent of the language of each Biographical Archive and allows a cross-search through all Archives for specific standardized occupation terms. Please note that in contrast to the occupation classification the information in the field "occupation" is dependent on the language used in the Biographical Archive and originates from the source work used for a biographical entry (example: German Biographical Archive "Maler", British Biographical Archive "painter", French Biographical Archive "peinteur"). Therefore, to perform a search for all painters of a certain time period, we recommend you to use the occupation classification search. Browse the index for "Painters, Draughtsmen, Graphic Artists (631)", select the term/classification code and add your search for the time period. The results list will then come up with all painters of the specified period independent of the language of the original sources used to compile the biographical entries.

**Example Occupation Classification Index:**
To select occupation classification terms using the Index link, follow these steps:

1. Select the **Index** link next to the Occupation Classification text box. A dialog box will appear and display the main level of classification terms.
2. To expand the main level and show the corresponding classification terms select the "+" (plus) to the left of the main heading. Clicking the "-" (minus) will close the hierarchy level again. The link "Expand all" allows you to view all levels of the hierarchy at the same time. The original status is restored by clicking "Collapse all".
3. The selection of a classification group is carried out by selecting the checkbox to the left hand side of the term. You have the option of choosing the entire hierarchy, or you may select to expand the hierarchy and choose one of the lower level occupations from the list. Choosing a main category will automatically select all sub-categories in this occupation classification.
4. When you have finished your selection, click the button **"Submit Selections"**. The occupation classification code which corresponds to your selection will be automatically added to the search box in the Biographical Search. If you have selected more than one classification term, the operator OR will automatically be used to combine the terms.

**Sample Search with the Occupation Classification**

Search for Painters, Draughtsmen, Graphic Artists (Occupation Classification number 631), born between 1800 and 1899, and whose biographies were included in the French Biographical Archive, which means that they were either French or foreigners who had a certain influence and importance in France.
Results list sorted by name, at the beginning the search phrase is repeated:

You can now re-sort the results list or open up the different entries. By clicking on "Biographical Search" in the Breadcrumb Trail you can also return to the biographical search page and refine your search:
Bibliographic Search

The Bibliographic Search allows you to search bibliographies of reference works which were used to compile the biographical archives. You can search for bibliographies based on one or all of the following characteristics:

Keyword: Initiates a keyword search through all words in the bibliographic record. If multiple terms are entered they are automatically combined with AND. By using quotation marks you can carry out a phrase search.
Example: The entry *Biographical Dictionary* searches for all entries containing the terms *Biographical* AND *Dictionary*. Searching for the phrase "*Biographical Dictionary*" will yield all bibliographic entries which contain the search term exactly as entered.

Short Title: Abbreviation of a biographical source work that is used for a Biographical Archive. The short title is unique and can be used to easily find a reference work again.

Author: of a biographical source work used in *WBIS Online*. The search is possible for any word from author and corporate names as well as full name forms. If multiple terms are entered they are automatically combined with AND. By using quotation marks you can carry out a phrase search.
Example: Entering *Smith* finds all works authored or edited by persons named Smith. The entry "*Bacher, Wilhelm*" finds all works of this specific author, which were used in WBIS Online.

Title: of a biographical source work used in *WBIS Online*. The search field includes titles and subtitles. If multiple terms are entered they are automatically combined with AND.
Example: The entry *Biographical Dictionary of eminent men* finds works which contain these five terms in the fields of title and subtitle. The entry "*Biographical Dictionary of eminent men*" finds only those works that contain the complete phrase in title or subtitle.

Series: of a biographical source work used in *WBIS Online*.

Place of Publication: of a biographical source work.

Publisher: of a biographical source work.

Publication Year: of a biographical source work.

Archive: Biographical Archive in which a certain biographical source work is used for. It is possible to search for either the abbreviation or the full name. The name can be entered including the part designation.
Example: Entering *ABA* finds all source works that were used in all available parts of the American Biographical Archive. These are: *ABA I*, *ABA II* and *ABA S*. The entry *ABA II* in this search field only finds source works used in the American Biographical Archive Part II.

Document ID: Unique identification number for a biographical source work.

Previous Searches: By means of an individual identifier of each performed search (BIB1, BIB2, etc) it is possible to reuse searches. Previous searches from the bibliographic search can be combined with this search field. Please note that you have to enter the search identifier in capital letters. To combine several previous searches you have to enter the identifiers in separate entry fields and use the operators at the front of the row to combine the fields.
Search example for reference works which have the term “musician” or “musicians” in the title:

To begin searching, select the Bibliographic Search link from any of the pages. Select a search criterium and enter a search term into the corresponding entry box. You can also enter search terms in different search fields to combine different search terms.

Combination of search terms

The logical operators AND, OR, NOT are available to combine search terms. When multiple search terms are entered into the same search field, these are automatically combined with AND.

Example: The entry Biographical Dictionary in the search field Title finds all reference works which contain the words Biographical and Dictionary in title or subtitle, e.g. "An American Biographical and Historical Dictionary", "Cassell's Biographical Dictionary", "Dictionary of Painters and Engravers, Biographical and Critical" etc.

If you want to use a different operator, please keep in mind that the operator has to be entered in capital letters and in English, or it will be considered part of the search criteria.

To combine search terms in different entry fields, select AND, OR, NOT from the drop down menus in front of the boxes. Preset is the operator AND.

Phrase searching

By using quotation marks you can carry out a phrase search. This means that the result has to correspond exactly to the phrase entered into the search field.

Example: Searching for the phrase “Biographical Dictionary” in the search field Title will yield all bibliographic entries such as "Cassell's Biographical Dictionary" or "Biographical Dictionary of Marxism" etc, but not titles such as "An American Biographical and Historical Dictionary" or "Dictionary of Painters and Engravers, Biographical and Critical" etc.

Index

If you are uncertain if a search term is available in the database and how it is spelled, you may select the Index link available for most search fields. Selecting this function allows you to view the index of a certain category. You may choose one or more terms from the index list and paste them into the search form.
Searching for dates and date ranges
When searching for a publication year, you may enter a specific date in the search field Publication Year. Date ranges can be searched by combining the two dates from the range with a colon.

Example: Enter 1850:1870 in the search field Publication Year to find reference works which were published between the years 1850 and 1870.

Date ranges can also be searched by using the characters < (less than), > (greater than), <= (less or equal than), => (greater or equal than).

Example: To find publications published after 1800, enter >1800 in the search field Publication Year. To find publications published in the year 1800 or after, enter >=1800 in the search field Publication Year.

Please note: Within the search field Publication Year it is not possible to use the Boolean search operators. To perform a combined search of different dates with the operators AND, OR, NOT, please use different entry fields of the search form, select the respective search category and connect the lines with the search operator from the scroll box at the beginning of a line.

Example: To perform a search for the Publication Year 1801 or 1802 enter the following in the search form:
Publication Year = 1801
OR Publication Year = 1802

Select “Search” and you will receive a results list. From the results list you can view the bibliographic entries.

Results will be sorted alphabetically by Short Title (default). You have the option to sort the results by Short Title, Author/Title or Year by making your choice in the “Sort by” menu at the top of the list.

To view a full bibliographic record simply select a short title link from the results list.
Full entry of a biographical reference work:

The different display fields are:

**Short title** names the abbreviation of a biographical reference work that is used in *WBIS Online*. The short title is unique and can be used to easily find a reference work again.

**Source citation** contains the full bibliographic record of a reference work, including author name, full title, series, publisher, publication place and publication year (if available).

**Archive** holds information about the Biographical Archive (including part designation) the particular biographical reference work was used for. Depending on the kind of reference work, it can be used in one or several Biographical Archives.

**Document ID**: unique identification number for this publication.
**Microfiche Search**

The Microfiche Search allows you to search for the image of a certain biographical article on a specific digitized microfiche if you know the details of the Archive and the location (= frame) of the image on the microfiche. This search is intended for users familiar with the microfiche details and who already know the location details of the biographical article they are looking for. A subscription to the specific Biographical Archive is necessary in order to view the images.

To perform a Microfiche Search select the Microfiche Search link from any of the pages. A screen will display with the following entry fields:

- **Archive**
- **Microfiche Number**
- **Frame Number**

The Biographical Archives shown in the drop down box for the field "Archive" are dynamically generated by the application and depend on the subscription. Select the required Biographical Archive from the list and insert information into the entry field Microfiche Number (these two fields are required). Next to the entry field you will find an information which microfiche numbers are available for the selected Biographical Archive and in which way they have to be entered into the entry field. If you wish to narrow your search even further, you may supply the frame (page) number as well. Once you click into the entry field for the frame number you will see next to it the information which frame numbers are available and how to enter them.

**Example for a Microfiche Search:**

![Microfiche Search Example](image)

After selecting "Search" WBIS Online will retrieve all images of biographical articles associated with the selected microfiche, or if you also supplied the frame number, only this image will be retrieved. If you have not supplied the frame number you will receive all images from a certain microfiche. You can navigate through these images by using the next and previous arrows. You may also jump to a specific image by entering the image number into the text box between the two arrows and selecting the "GO" button.
NOTE: A biographical article you are viewing may spread across microfiches. If this is the case, you may need to search for the next microfiche in order to receive a complete biography.
Wildcards

The are two wildcard or truncation characters which can be used searching the *World Biographical Information System Online*, when you are not sure of how a search term in spelled.
The * (asterisk) and ? (question mark) are used to search for words or numbers sharing a similar pattern. They replace alphabetical and numerical characters.

The * (standing for any number of characters) is placed at the end of the term’s root. The search retrieves all words sharing the same root. For example, a search in the field occupation for the term archi* retrieves biographical records that contain the people with the occupation architect, Architekt, architettro, and architecte. Another note on truncation searching: if too broad a search is used, there will not be any results. If you are searching for the name Pablo Picasso, a search using Pab* Picasso will work, where as a search using P* Picasso will not.

The ? is used to replace exactly one character within a word to retrieve various forms of that word. For example, the term wom?n used in the bibliographical keyword search retrieves bibliographies that contain either woman or women; and psych????y matches either psychology or psychiatry but not psychotherapy.

IMPORTANT NOTE: The wildcard characters may not be used in date fields - Year of Birth, Year of Death, Year Cited, Publication Year.

Previous Searches

The *World Biographical Information System Online* offers a search history to review previous searches. Search terms are captured when a term is entered and the “Search” button is selected. To view the search history, select the link "Previous Searches" from the functionalities bar. Each search contains a unique identifier depending on the type of search that was executed (Basic, Biographical, Bibliographic or Microfiche Search). The search that was performed is displayed. Longer search queries are shown in an abbreviated form and can be expanded by clicking the "+" (plus) sign.

By clicking on the link of the unique identifier (BIO1, BAS1, etc) you can re-execute this search. The system will return the results list for this search. Alternatively you can select the link "Revise" to paste the search query into the search form. There you can change and/or combine this query with other search terms.

Additionally, in the search forms for Biographical and Bibliographic Search a search category named "Previous Searches" is provided. By means of the individual identifier of each performed biographical or bibliographic search it is possible to reuse and combine searches.

The list of previous searches is automatically cleared when you leave the application.
**Marked Documents**

The *World Biographical Information System Online* allows you to mark biographical and bibliographic documents that you find especially helpful or interesting in order to create a personalized citation list. Documents may be selected from a results list by checking the box to the left of the citation, or while viewing a document. After selecting one or more documents, you may view your list by clicking on the link "Marked Documents" in the functionalities bar.

The list of marked documents is organized by biographical and bibliographic entries. To remove a document from your mark list, simply deselect the box to the left of the citation. You can also deselect the box while viewing the document.

The entries in the list of marked documents may be printed (brief citations or complete biographical and bibliographical entries), e-mailed or saved as a SaveURL.

**E-mail documents**

The *World Biographical Information System Online* allows you to e-mail biographical and bibliographic records as well as lists of marked documents to yourself or others. You will not be able to e-mail digitized biographical articles.

To e-mail a document select the E-mail link located in the functionalities bar when viewing an entry. Please enter the following information into the displayed form:

1. **Sender's E-mail**: Enter your own e-mail address.
2. **Mail to**: Enter the e-mail address to which the document should be send. Separate multiple e-mail addresses with semicolons.
3. **Subject**: This will automatically be filled in, but you may edit the subject line if you wish.
4. **Message**: You have the possibility to add a personal message to the e-mail.

The fields "Sender's E-mail", "Mail to" and "Subject" are mandatory and have to be filled in order to send the e-mail.

**Print documents**

On the pages displaying biographical or bibliographic entries as well as on the list of marked documents a print option is available to you. By clicking the link Print in the functionality bar the page is re-formatted for printing, i.e. all navigation is removed and the text is presented on a page for easy printing through your Internet browser's print function. Digitized biographical articles cannot be printed through this function. Please refer to the chapter *Download Documents* for saving and printing PDF files of digitized biographical articles.

**To reformat a biographical or bibliographic record for printing, follow these steps:**

1. Select the link Print at the top your screen.
2. A new window is opened which displays the entry without any navigation elements or branding.
3. Use your Internet browser's print functionality to print the entry.
4. Close the window and return to the application.
To reformat a list of marked documents for printing, follow these steps:

1. While viewing the list of marked documents select the link **Print** from the functionality bar at the top of the screen.
2. A new window is opened showing two options: "Print brief citations" and "Print complete biographical and bibliographic entries". Make your selection and click OK.
3. The window now shows either the list of brief citations as in the list of marked documents or the full content of each record of your mark list (depending on your selection) without the surrounding branding and navigation elements.
4. Use your Internet browser's print functionality to print the entry.
5. Close the window and return to the application.

**Download documents**

The *World Biographical Information System Online* allows you to download and print PDF files of digitized biographical articles. You can download up to 50 pages at a time.

Please note that this function is only available for digitized biographical articles. Biographical and bibliographic entries and lists of marked documents can be printed or sent via e-mail.

To print digitized biographical articles in PDF format, follow these steps:

1. While viewing digitized articles select the link **Download** from the functionality bar at the top of the screen.
2. You can view up to 50 pages in PDF format. These can be saved or printed. Enter page number(s) in the entry box provided. You may enter any combination of single page numbers or ranges separated by commas, e.g. 1,3,5-7,11-15. Only numeric values are allowed.
3. Select the "**OK**" button.
4. Acrobat Reader™ opens the biographical article. It may take several seconds for the article to finish downloading.
5. Use Acrobat Reader™ to view, save, or print the page(s).
6. Close the window and return to the application.

*NOTE:* If you do not have the Acrobat Reader™ installed, go to [http://www.adobe.com/](http://www.adobe.com/) Acrobat Reader™ is free for all users.
SaveURL / Save results

A SaveURL symbol at the top of the page indicates that the URL of the page persists even when the session of WBIS Online is over. Persistent URLs can be bookmarked for future reference, or copied into an e-mail message or into any other application (eg Word).

One common use for SaveURL is to save search results. This could be specific biographical or bibliographic entries or a results list after a biographical or bibliographic search. Using SaveURL on a list of marked documents ensures that this list is permanently saved and that the search results are available to the user again at a later stage. It is not possible to use SaveURL for digitized biographical articles.

To create a SaveURL click on the available link in the functionalities bar on the page you want to save. A new window will open offering the following options:

1. You can copy the URL by holding the right mouse button and selecting "copy link". Through the temporary storage of your computer you can now paste this link into any other application (eg Word, a webpage etc).
2. You can save the URL of this page as a bookmark. Clicking on the link "Bookmark SaveURL" opens the functionality Bookmarks / Favourites of your browser and you can store the link in the desired place.

For more information on the database Wold Biographical Information System Online (WBIS Online) please use the help-function within the database interface.

Questions on the database can be directed to:

Verlag Walter de Gruyter GmbH & Co. KG
K. G. Saur Verlag - an Imprint of Walter de Gruyter GmbH & Co. KG
Genthiner Strasse 13
10785 Berlin
Germany

Tel.: +49 (0)30 26005-263
Fax: +49 (0)30 26005-258

E-mail: techsupport@degruyter.com
http://www.saur.de/wbis-online